

Khadki Education Society's
Tikaram Jagannath Arts, Commerce and Science College
Khadki, Pune - 411003
The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year

2013-2014

1. Details of the Institution

1.1 Name of the Institution

Khadki Education Society's Tikaram Jagannath Arts,
Commerce and Science College, Khadki, Pune

1.2 Address Line 1

Elphinston Road

Address Line 2

Khadki

City/Town

Pune

State

Maharashtra

Pin Code

411003

Institution e-mail address

admin@tjcollege.org

Contact Nos.

020-25811491

Name of the Head of the Institution:

Dr. Arun Sarjerao Mokashi

Tel. No. with STD Code:

020-25818246

Mobile:

9960094382

Name of the IQAC Co-ordinator:

Dr. Vinayak Peter Tujare

Mobile:

9422363497

IQAC e-mail address:

iqactjc@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

N.A.

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/52/RAR/68 dated 28-03-2010

1.5 Website address:

www.tjcollege.org

Web-link of the AQAR:

<http://www.tjcollege.org/AQAR2013-14.doc>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	-	2004	2004-2009
2	2 nd Cycle	B	2.67	2010	2010-2015
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

24/06/2010

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2010-11 Hard Copy sent on 03/01/2013
- ii. AQAR 2011-12 Soft Copy + Hard Copy sent on 31/12/2012
- iii. AQAR 2012-13 Soft Copy sent on 04/07/2015

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Scien Comme Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the College*)

Savitribai Phule Pune University
(Formerly University of Pune)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programmeme DST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution
Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

IQAC has planned various activities in this academic year.

1. Organised Physical Fitness Tests for first year students of all the faculties with the help of Physical Education department of SPPU Pune.
2. Organised body analysis Tests for Teaching and Non-Teaching staff of the college.
3. Received Additional Assistance Grant and established Language-Lab and E-Library.
4. Dr. Sanjeev Sonawane, Head, Department of Education, SPPU delivered lecture on credit system for M.Com and M.Sc. Comp Sci.
5. NO – VEHICLE Day was organised by Computer Science Department.
6. Voter Registration Programme was organised by NSS Department.
7. Blood Donation Camp was organised by Computer Science Department.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Meeting with new first year students – Principal and Staff	Organised meeting with new F.Y students in the month of June 2013.
Tree Plantation programme	Organised by the Department. Of Geography.
Cloud Computing Course.	3 days Cloud Computing Course was organised by Computer Science Department.
Sarvashiksha Abhiyan Survey.	The N.S.S Department. Organised survey through Sarvashiksha Abhiyan.
Career guidance workshop	Workshop on career guidance was Organised by Computer Science Department.
Books Exhibition	One Day Books Exhibition was organised by Library Department.
Blood Donation Camp.	Blood Donation camp was jointly organised in College premises by Department. Of Computer Science & N.S.S.
Equal Opportunity Center	Short term course on Positive Discrimination of 15 days was organised by Equal Opportunity Center.
Bridge Course.	Bridge course was organised for F.Y Computer Science students in Maths and Statistics by Department. Of Computer Science.
Health Awareness.	Department of Physical education organised by Physical fitness camp through which all F.Y Students were assed.

Girls Health Awareness	Girls Health Awareness programme was organised by Student Welfare Department.
Spoken English course	Short Term Course on Spoken English was organised by English Department.
Soft Skill Development Programme	Soft Skill Development Programme was Organised for T.Y students of all faculties.
Environment Awareness Exhibition	Environment Awareness Exhibition was organised by the College.
Jagar Janivancha Abhiyan	As per the directives of Govt. of Maharashtra, College had organised Lecture Series on Women's Security, Essay Writing, Slogan Competition under Jagar Janivancha Abhiyan.
Seminar on Project and Career Guidance.	B.C.A Department. organised two days seminar on project guidelines and career guidance. Prof. Atul Kahate an Eminent IT Expert guided the students.
Seminar on SAP	Computer Science Department. organised a seminar on SAP (System, Applications, Products).
Civil Defence Training	Civil Defence training Programme was organised by N.S.S.
Entrepreneurship Development Seminar.	Entrepreneurship Development Seminar was organised by Department. Of Commerce.
Earth Day Celebration.	Earth Day Celebration was organised by the College (Enviornmental awareness programmeme)
Placement Drive.	Placement Drive Programme was organised by Department. Of Computer Science.
Interview Techniques	Department. Of Computer Science organised a

	programme on Interview techniques for students.
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** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Annual Quality Assurance report was placed in the meeting of L.M.C. It was discussed and approved.
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Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programmes	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Nil			
PG	2	Nil	2	Nil
UG	5	Nil	3	Nil
PG Diploma	Nil	Nil	Nil	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	Nil	Nil	Nil	Nil
Certificate	3	3	3	3
Others	Nil	Nil	Nil	Nil
Total	10	3	8	3

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS – M.Sc.(CS), M.Com. /Core - M.Sc.(CS), M.Com. /Elective option - M.Sc.(CS)/ Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	B.B.A,B.C.A,B.Sc.(CS), M.Com.,M.Sc.(CS)
Trimester	--
Annual	B.A, B.Com.

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

****Please provide an analysis of the feedback in the Annexure***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, The syllabi of all faculties (F.Y) have been revised as per University guidelines.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	22	09	13		

2.2 No. of permanent faculty with Ph.D.

08

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
14	02	--	--	--	--	--	--	14	02

2.4 No. of Guest and Visiting faculty and Temporary faculty

	08	03
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	8	7	14
Presented			
Resource Persons			03

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Interactive Equipments, MI Board, Projectors, Portable Speakers, E-Learning Resources eg- Educational CDs, Video lectures

2.7 Total No. of actual teaching days during this academic year

188

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Open Book Examination,
Double Valuation, Photocopy

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

06

05

2.10 Average percentage of attendance of students

78%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Total Pass %
B.A	46	15.21	13.04	21.73	8.69	58.69
B.Com	173	0.56	5.78	20.23	6.93	33.52
B.B.A	06	-	33.33	50	-	83.33
B.C.A	18	-	16.16	5.55	11.11	33.33
B.Sc(CS)	43	-	4.65	4.65	-	9.30
M.Com	11	-	9.09	18.18	18.18	45.45
M.Sc(CS)	28	-	39.28	32.14	-	71.42

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- 1) IQAC has installed ICT facility in college which contributes to improve teaching learning process.
- 2) IQAC also encourages faculties to use ICT facility as teaching aid.
- 3) IQAC monitors Field visits and study tours of all departments.
- 4) IQAC facilitates the teaching learning process with the help of student feedbacks on teacher and curriculum
- 5) IQAC monitors teaching plan as per the schedule.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	Nil
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	18	Nil	Nil	05
Technical Staff	Nil	Nil	Nil	02

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- (a) IQAC interacts with Teachers/ Researchers for sensitizing them about research schemes, revised guidelines/ directives of funding agencies.
- (b) Scrutiny of research proposals by college research committee before submission to the funding agency.
- (c) All types of administrative help for the teacher/ researcher.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	1	1	1
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	3	2	-
Non-Peer Review Journals	1	8	-
e-Journals	-	-	-
Conference proceedings	1	2	1

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				

Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					1
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

04

09

3.19 No. of Ph.D. awarded by faculty from the Institution

Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF Nil SR Nil Project Fellows Nil Any other Nil

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>		
NCC	<input type="text"/>	NSS	<input type="text"/>	Any other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	27400sq.ft			
Class rooms	14			14
Laboratories	6	1	College	7
Seminar Halls	1			1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	19	43	UGC	62
Value of the equipment purchased during the year (Rs. in Lakhs)	4,72,614	15,84,910	UGC	20,57,524
Others				

4.2 Computerization of administration and library

We are using CMS for administration purpose and INFLIBNET E- Library facility is provided by college where about 80,000 E-books and 3838 E-Journals are available.

Computerized membership for library.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	11183	950581	553	100450	11736	1051031
Reference Books	6029	999362	27	7060	6056	1006422
e-Books	-	-	-	-	-	-
Journals	358	93500	30	10000	388	103500
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	152	10200	0	0	152	10200
Others (Books)	3839	923258	336	84849	4175	1008107

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	112	05	102	--	0	10	05	--
Added	--	--	--	--	1	--	03	--
Total	112	05	102	--	1	10	08	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology

Up-gradation (Networking, e-Governance etc.)

Free Wi-fi Facility made available.
Computer Centre facility made available.

4.6 Amount spent on maintenance in lakhs :

i) ICT	212575
ii) Campus Infrastructure and facilities	34795
iii) Equipments	-
iv) Others	-
Total :	247370

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Organised meeting with the newly enrolled students.
- The Principal of the college, IQAC co-ordinator, SWO, Chief examination officer, other staff and OS of the college gave the information about the support services provided by the college.

5.2 Efforts made by the institution for tracking the progression

As per the IQAC instructions all departments collect the progression data. We also get progression report through the alumni meetings.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1425	112	N.A.	N.A.

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

No	%
940	61.15

Men

No	%
597	38.85

Women

Last Year						This Year					
General	SC	ST	OB C	Physically Challenged	Total	General	SC	ST	OB C	Physically Challenged	Total
542	56 9	60	241	1	1413	551	664	73	249	-	1537

Demand ratio = 1.12

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

College is running Competitive examination centre (CEC). The Centre organises guest lecture of eminent personalities.

No. of students beneficiaries

56

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- Seminar on career guidance was conducted by BCA department. Professors from DIMR guided the students. They also conducted psychometric test of the students.
- Career Guidance workshop was conducted by Computer Science department in which resource persons from SEED Infotech delivered lectures on IT infrastructure management services and other careers.

No. of students benefitted

122

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
1	55	4	21

5.8 Details of gender sensitization programmes

- Organised Jagar Janivancha Abhiyan of Govt of Maharashtra.
- Conducted meeting with the students to inform the details of anti sexual Act.
 - Lecture series on various topics was organised eg. Health Awareness, Nutrition and Physical fitness and Personality Development.
 - Essay and Slogan writing competitions were organised for students.
 - College and Khadki Police station jointly organised Rally on gender awareness in Khadki Cantonment area.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Nil	
Financial support from government	323	19,71,172
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

- To enable our students for facing challenges of Globalization.
- To make them self-sufficient, self-reliant and encourage them to become self-employed.

Mission:

- To empower the students of the disadvantaged classes of society.
- To create health & environmental awareness among the students.
- To nurture the scientific and technological aptitude in the students.
- To cultivate moral, ethical, social & cultural values among the students.
- To inculcate the principles of democracy in the students for the National Development.

6.2 Does the Institution has a management Information System

Yes. (CMS – College Management Software)

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum is designed by the University. The Teachers from the College are on various Board of Studies. Some Teachers send suggestions & also participate in Syllabus Designing Workshops.

6.3.2 Teaching and Learning

With traditional method of teaching, use of ICT is being promoted in teaching and learning process. Students are allowed to use online services freely.

6.3.3 Examination and Evaluation

Various types of Examinations, Tutorials, Tests and the corresponding Evaluation Techniques are adopted.

6.3.4 Research and Development

Teachers are encouraged to undertake the Research Projects, participate in Seminars/ Conferences.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library is regularly upgraded with latest Reference Books, Text Books , Journals & Periodicals. ICT & instrumentation facilities are also well maintained and upgraded periodically as per the need.

6.3.6 Human Resource Management

Local Management Committee (LMC) of the College regularly looks into the Manpower requirement (Teaching, Non-Teaching & Others). As per the need the vacancies are filled.

6.3.7 Faculty and Staff recruitment

Faculty and staff recruitment is mainly done as per the rules and regulations of Govt. of Maharashtra, UGC and University.

6.3.8 Industry Interaction / Collaboration

Field and Industrial visits are organised as per the requirement of academic programmes. Eminent personalities from Industries are invited to interact with Students and Staff.

6.3.9 Admission of Students

Admissions are strictly done as per the rules & regulations of Pune University, UGC and Reservation policy of Govt. of Maharashtra.

6.4 Welfare schemes for

Teaching	Govt.Scheme
Non teaching	Govt.Scheme
Students	Freeship, Scholarship, Earn & learn Scheme, Pune University Medical Insurance Scheme

6.5 Total corpus fund generated

3,07,400

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	IQAC
Administrative			Yes	IQAC

6.8 Does the University/ Autonomous College declare result within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Pune University regularly implements various examination reforms.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Pune University takes the decision on the Autonomy of the Colleges on the basis of the Proposal sent by the Colleges.

6.11 Activities and support from the Alumni Association

Alumni Association is present and it actively organizes meetings for the betterment of the overall functioning of the College.

6.12 Activities and support from the Parent – Teacher Association

College organises meetings of parent and teachers.

6.13 Development programmes for support staff

Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly

Vehicles on the campus were checked for Pollution (PUC) Sponsored by Kirloskar Oil Engines, No Vehicle Day & Exhibition on Environment organized.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Language Laboratory was established.
- More number of class rooms were made equipped with ICT devices.
- Student Mentorship introduced for B.C.A and B.B.A faculty.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	ATR
No vehicle day to be organised in month of August.	No vehicle day was organised in the college, most of the staff and students utilised public transport and bicycles
Career guidance workshop to be organised in month of August.	Seed Infotech conducted workshop on IT Infrastructure management services and other careers.
Blood Donation camp to be organised in month of August	NSS and Computer science Department and Jana Kalyan Blood Bank organised Blood donation Camp. Student and Staff voluntarily participated in the same.
Short term course on Positive Discrimination to be organised by EOC in month of September	The course was conducted.
Tech Fest programme to be organised in month of December by Computer Science Department.	Mr. Atul Kahate, Computer expert and Prof. Parag Tamhankar delivered guest lecture in careers in software industry. Computer programming, Quiz and project competition was organised
Soft Skill Development programme to be organised in month of December.	Ten days soft Skill Development programme was organised for TY students of all faculties.
Placement Drive to be organised by college in month of January.	Computer Science Department of college and Seed Infotech jointly had organised Placement drive in which 16 students were short listed and 4 were selected for further placement process.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Blood Donation Camp on the College Campus.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- No Vehicle day was organised.
- Filtered drinking water facility on the campus reduced the usage of plastic bottles.
- Environmental awareness exhibition was organised.
- Environment Department visited CWPRS (Central Water and Power Research Centre) Pune.
- E-Waste collection Programme organised.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. Plans of institution for next year

- Blood Donation Camp.
- Soft Skill Development Programme.
- Short term course on Positive Discrimination (EOC).
- To adopt at least one non-conventional energy resource on the campus.

Name of the IQAC Coordinator

Dr. Vinayak P. Tujare

Name of the Principal

Dr. Arun S. Mokashi

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure (A)

Academic Calendar 2013-14 :

S. No.	Month	Proposed Activity
1.	June	<ul style="list-style-type: none">• Admission process.
		<ul style="list-style-type: none">• Formation of Committees.
		<ul style="list-style-type: none">• Career guidance program /orientation classes for BBA/BSC/BCA with Principal.
2.	July	<ul style="list-style-type: none">• ‘Sarva Shiksha Abhiyan’ and ‘Ek Diwas Shetisathi’ : Programme by NSS Department
		<ul style="list-style-type: none">• Tree plantation program by Geography Department.
3.	August	<ul style="list-style-type: none">• Welcome function for FY students Hindi Department.
		<ul style="list-style-type: none">• “Know your world” by BBA (commerce) Department.
		<ul style="list-style-type: none">• Seminar of BCA Department.
		<ul style="list-style-type: none">• Career guidance workshop, No vehicle day - Comp.Department.• Blood donation Camp - NSS & Computer Science Department.• Voter registration program - NSS Department.
4.	September	<ul style="list-style-type: none">• Hindi week and Hindi day - Hindi Department.
		<ul style="list-style-type: none">• Guest lecture series of English, Economics Department.
		<ul style="list-style-type: none">• 3 days Cloud Computing Program - Computer Science Department girl health awareness lecture for staff and students.
5.	October	<ul style="list-style-type: none">• Short term course – EOC.• Inauguration of Commerce Association.
		<ul style="list-style-type: none">• Lecture of personality development girls workshop.
6.	November	<ul style="list-style-type: none">• Field visit of Commerce Department and tally package course.
		<ul style="list-style-type: none">• Event management of BBA Department.• Visit to CWPRS - Environmental Department.• College & University Exam
7.	December	<ul style="list-style-type: none">• Tech Fest of Computer Science Department.• N.S.S Winter camp for student.
		<ul style="list-style-type: none">• Inauguration of Cultural Department
		<ul style="list-style-type: none">• Lecture on women security.• Autonomous Course.• Soft Skill Development Programme.• Alumini meet.

8.	January	<ul style="list-style-type: none"> • Remedial coaching - Marathi Department. • Group discussion of Marathi and Hindi Department.
		<ul style="list-style-type: none"> • Industrial visit and field visit – Commerce Department & BBA Department. • “Phoenix” periodical publication by BBA Department.
		<ul style="list-style-type: none"> • Seminar on SAP of BCA and Commerce Department.
		<ul style="list-style-type: none"> • Career guidance seminar for 12th sci students by Comp.sci Department. • Publication of “Techno Trends” magazine – Computer Science Department. • Environmental awareness Exhibition. • Vivekanand jayanti celebration - NSS Department. • Certificate distribution program – EOC. • Certificate course in banking and Insurance
9.	February	<ul style="list-style-type: none"> • Marathi Rastra bhasha diwas celebration - Marathi Department • Study tour – Geography. • Special guidance scheme - Economics Department. • Industrial visit - BBA Department.
		<ul style="list-style-type: none"> • Entrepreneurship session - commerce Department • Industrial visit - BBA Department. • Educational trip - BBA Department.
		<ul style="list-style-type: none"> • monitoring one day seminar - BCA Department • Project and Career guidance Program – Computer Science Department.
		<ul style="list-style-type: none"> • Lecture series - Computer Science Department. • Self Defence training program - NSS Department • ” Jaykar” lectures series – Bahishal Department.
10.	March	<ul style="list-style-type: none"> • Special lecture series - Hindi Department. • Remedial coaching - Hindi Department.
		<ul style="list-style-type: none"> • Visit to Gokhale institute - Economics Department. • Syllabus Day Celebration.
		<ul style="list-style-type: none"> • Remedial coaching - history Department. • Entrepreneurship development seminar by commerce Department • Industrial visit - BBA Department.
		<ul style="list-style-type: none"> • Annual Prize Distribution Function. • Commencement of practical and Theory Examination.
11.	April	<ul style="list-style-type: none"> • Career guidance seminar for 12th sci students by Computer Science Department.
		<ul style="list-style-type: none"> • Earth day celebration - Environment Department
		<ul style="list-style-type: none"> • University Examinations.
		<ul style="list-style-type: none"> • First year BA,B.COM,BSC,BCA,BBA central assessment program.
12	May	<ul style="list-style-type: none"> • Maharashtra Din. • University Examinations (M.Com, M.Sc(Comp.Sci)).

Annexure (i)

Best Practice

Blood Donation Camp on the College Campus

Context:

Stake holders of the College should participate voluntarily in the process of Blood Donation which in turn will give a great satisfaction and create a bond between the society and the College. There is a short fall of Blood bags even in the city like Pune. To come over this, Blood Bank like Janakalyan Blood Bank (Rakta-pedhi) (JBB) is opted by the College. JBB has eleven blood banks in the state of Maharashtra doing this great job with 'No Profit Motto'. 100% blood collection is from all voluntary donors and mainly from college students and our College is one of them. This helps in satisfying the increased demand for Blood & Blood products in the City.

Objectives of the Practice: a) To make the stake holders of the College aware about the daily increasing demand for Blood & Blood products in the City. b) To make the stake holders of the College aware about the need of Blood Donation and participate voluntarily in the Blood Donation Camp directly or indirectly on the college campus. c) To inculcate the 'we care for society' attitude among the students and other stake holders of the College.

The Practice:

Tikaram Jagannath College has been organizing the Blood Donation Camp every year since 1999. Every year the Department of Computer Science (DCS) and the Department of National Service Scheme (NSS) of the College jointly execute this activity.

1. The awareness regarding the need of Blood Donation is conveyed to the students, teaching and non-teaching staff every year a week before the schedule of Blood Donation Camp. Different posters and videos are exhibited related to promotion of Blood Donation. Many interactive sessions are organized in every class and Frequently Asked Questions, Do's and Don'ts are answered to come over the barrier and misconceptions related to Blood Donation.
2. Doctors and blood transfusion officers from JBB and experienced staff of the College guide the participants and motivate them for the Blood Donation and also monitor the medical fitness of the donors. Doctor advice the non-donors (un-fit donors) to undertake the proper diet and/or medicines so that they come over the problem and re-visit in the next camp to participate as a fit donor.
3. The importance of the Safe blood transfusion is conveyed to all. JBB is the first blood bank in the City to have adopted the latest safe blood transfusion techniques and hence participants also get the guarantee of the hygiene and cleanliness along with the safety while handling the blood.
4. As per the turnout at the blood donation camp, College organizes the second round of the blood donation on the campus on different dates in the well equipped Blood Donation Van parked in the premises. This attracts more donors.

Obstacles faced & the strategies adopted to come over:

The College has been organizing the Blood Donation Camp every year, but the response is not overwhelming. This might be because of the different timings of different classes. Secondly most of the girl students are unfit for the blood donation every year. This is because of the less weight and the less Haemoglobin.

Strategies to come over the above obstacles: College has been taking proper care to select the most appropriate dates to gain the better Donor turnout. For the underweight and anemic girl students as well as other donors JBB and College jointly give the free medication and also guide them for the good food habits and healthy diet. College provides the Iron (Folic acid) tablets to the needy students free of cost.

Impact of the Practice:

In the area which is on the outskirts of Pune City as well as Pimpri-Chinchwad City, there used to be a very less awareness and exposure to the activity like Blood Donation. Our students mainly coming from this Cantonment area of Khadki are enthusiastic, healthy and ready to extend the community help like Blood Donation once they are oriented for the same. Hence College has been organizing the Blood Donation Camp since so many years after doing the required orientation in the student community periodically.

Students and the other stake holders of the College now understand the need of the participation in the Blood Donation Camp as a Social work activity helping the people and the community. This also gives the self-esteem and self-satisfaction for the participants. Blood donors are also encouraged by JBB by giving the Certificate as well as Discount cum Priority vouchers valid for one year. JBB always welcome the donors as well as non-donors to visit the Blood Bank and see the process and all the latest equipment used in the blood handling process by the blood bank. Stake holders including students and teachers have become more responsible and they feel proud. College as well as JBB has maintained the record of all the donors including their contact numbers and blood groups. In the event of emergency donor students or their relatives get the priority for the blood bag/ unit and also get the discount on the same.

Faced with the hazards of modern-day living, need of the people for safe blood is an ever-expanding one. Blood donation, in addition to generating a feel-good factor for the donor and fostering a spirit of volunteerism, is also a route to service-learning. Spread of this practice can go a long way in meeting one of the important needs of the community.

Resources required: Mainly devoted manpower from students as well as teachers is essential to conduct such an activity periodically. Regarding the financial help, College provides enough funds to display the posters and banners in the premises. College can extend this activity in the neighbourhood of the College provided more funds are made available. This will help to collect more blood units/ bags from the locality and serve the society.

For further details/contact person:

Name : Dr. Arun Mokashi

Designation : Principal

Name of the College: Tikaram Jagannath College,

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Annexure (ii)

Students feedback about Teachers (Academic Year : 2013-14)

Analysis of student's Feedback on Teacher :- There are 10 questions in the feedback form. Collection of feedback forms has been done from students of four different courses as (B.Sc., BCA,BBA, B.Com. and BA) According to the analysis following major points has been noticed. For the 10 questions asked in the feedback form four options are given to them for their answer. Following is the percentage wise analysis of the options of the question asked to the students.

Question	Option A- Excellent	Option B- Very Good	Option C-Good	Option D- Satisfactory
1. The skill of teacher to convey the subject content.				
2. Does the teacher complete the syllabus within specific time in the academic year.				
3. Does the teacher convey structure and objectives of the syllabus.				
4. Does teacher take special efforts to solve difficulties related with the subject.				
5. Is the teacher effective communicator.				
6. Does the teacher work to develop the interest in the subject.				
7. Does the teacher relate the subject content with current affairs and its application.				
8. Teacher take extra efforts for scholar & weak students in the subject.				
9. Does teacher arrange regular tutorials, group discussion, interview for continuous assessment.				
10. Does the teacher guide about future prospects & opportunities concern with the subject.				

Tikaram Jagannath College, Pune-3

Students feedback about Teachers

Academic Year : 2013-14

Name of the Professor: _____

Option	Q1	Q2	Q3	Q4	Q5	Q6	Q7	Q8	Q9	Q10
A										
B										
C										
D										
Total Score										
Grand Total										

TOTAL NO. FORMS _____

To get the total score of each question, Option A= 4 marks, B= 3 marks, C= 2 marks, D= 1 marks has been assigned.

Teacher's final score is calculated from the following formula.

$$\text{Teacher's final score} = \frac{\text{GRAND TOTAL}}{\text{MAX SCORE}} \times 100$$

Where MAX SCORE = NO. OF STUDENT X NO OF QUES.X MAX MARKS.

$$\text{Teacher's final score} = \quad - \quad \times 100$$

Tikaram Jagannath College, Pune-3

Students feedback about Teachers

Academic Year : 2013-14

Name of the Professor: Prof. B.P.Puranik

Option	Q1	Q2	Q3	Q4	Q5	Q6	Q7	Q8	Q9	Q10
A	100	99	87	90	95	114	98	100	90	92
B	10	21	33	25	25	16	22	10	20	18
C	10	7	10	15	10	0	10	20	10	10
D	10	3	0	0	0	0	0	0	10	10
Total Score	460	476	467	465	475	504	478	470	450	452
Grand Total	4697									

TOTAL NO. FORMS: 130

To get the total score of each question, Option A= 4 marks, B= 3 marks, C= 2 marks, D= 1 marks has been assigned.

Teacher's final score is calculated from the following formula.

$$\text{Teacher's final score} = \frac{\text{GRAND TOTAL}}{\text{MAX SCORE}} \times 100$$

Where MAX SCORE = NO. OF STUDENT X NO OF QUES.X MAX MARKS.=
130X10X4=5200

$$\text{Teacher's final score} = \frac{4697}{5200} \times 100 = \mathbf{90.32\%}$$

Tikaram Jagannath College, Pune-3

Students feedback about Teachers

Academic Year : 2013-14

Name of the Professor: Prof. Seema Deshpande

Option	Q1	Q2	Q3	Q4	Q5	Q6	Q7	Q8	Q9	Q10
A	30	32	35	30	37	20	30	22	30	21
B	10	8	5	2	3	10	10	10	10	10
C	2	2	2	8	2	10	2	8	2	9
D	0	0	0	2	0	2	0	2	0	2
Total Score	142	156	159	144	161	132	152	136	154	134
Grand Total	1470									

TOTAL NO. FORMS: 42

To get the total score of each question, Option A= 4 marks, B= 3 marks, C= 2 marks, D= 1 marks has been assigned.

Teacher's final score is calculated from the following formula.

$$\text{Teacher's final score} = \frac{\text{GRAND TOTAL}}{\text{MAX SCORE}} \times 100$$

Where MAX SCORE = NO. OF STUDENT X NO OF QUES.X MAX MARKS.=42x10x4
=1680

$$\text{Teacher's final score} = \frac{1470}{1680} \times 100 = \mathbf{87.5\%}$$

Tikaram Jagannath College, Pune-3

Students feedback about Teachers

Academic Year : 2013-14

Name of the Professor: Prof. Dr. Kale

Option	Q1	Q2	Q3	Q4	Q5	Q6	Q7	Q8	Q9	Q10
A	100	99	87	90	95	114	98	100	90	92
B	10	21	33	25	25	16	22	10	20	18
C	10	7	10	15	10	0	10	20	10	10
D	10	3	0	0	0	0	0	0	10	10
Total Score	460	476	467	465	475	504	478	470	450	452
Grand Total	4697									

TOTAL NO. FORMS: 130

To get the total score of each question, Option A= 4 marks, B= 3 marks, C= 2 marks, D= 1 marks has been assigned.

Teacher's final score is calculated from the following formula.

$$\text{Teacher's final score} = \frac{\text{GRAND TOTAL}}{\text{MAX SCORE}} \times 100$$

Where MAX SCORE = NO. OF STUDENT X NO OF QUES.X MAX MARKS.=130X10X4=5200

$$\text{Teacher's final score} = \frac{4697}{5200} \times 100 = \mathbf{90.32\%}$$