

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year (for example 2013-14)

2014-2015

I. Details of the Institution

1.1 Name of the Institution

Khadki Education Society's Tikaram Jagannath Arts, Commerce and Science College, Khadki, Pune

1.2 Address Line 1

Elphinston Road

Address Line 2

Khadki

City/Town

Pune

State

Maharashtra

Pin Code

411003

Institution e-mail address

admin@tjcollege.org

Contact Nos.

020-25811491

Name of the Head of the Institution:

Dr. Arun Sarjerao Mokashi

Tel. No. with STD Code:

020-25818246

Mobile:

9960094382

Name of the IQAC Co-ordinator:

Dr. Vinayak Peter Tujare

Mobile:

9422363497

IQAC e-mail address:

iqactjc@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

N.A.

OR

1.4 NAAC Executive Committee No. & Date:

EC/52/RAR/68 dated 28-03-2010

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

www.tjcollege.org

Web-link of the AQAR:

<http://www.tjcollege.org/AQAR2014-15.doc>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	-	2004	2004-2009
2	2 nd Cycle	B	2.67	2010	2010-2015
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

24/06/2010

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2010-11 Hard Copy sent on 03/01/2013
- ii. AQAR 2011-12 Soft Copy + Hard Copy sent on 31/12/2012
- iii. AQAR 2012-13 Soft Copy sent on 04/07/2015
- iv. AQAR 2013-14 Soft Copy sent on 29/03/2017

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

Savitribai Phule Pune University
(Formerly University of Pune)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="NO"/>		
University with Potential for Excellence	<input type="text" value="NO"/>	UGC-CPE	<input type="text" value="NO"/>
DST Star Scheme	<input type="text" value="NO"/>	UGC-CE	<input type="text" value="NO"/>
UGC-Special Assistance Programme	<input type="text" value="NO"/>	DST-FIST	<input type="text" value="NO"/>
UGC-Innovative PG programmes	<input type="text" value="NO"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="08"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="02"/>
2.5 No. of Alumni	<input type="text" value="02"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="03"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="02"/>
2.8 No. of other External Experts	<input type="text" value="02"/>
2.9 Total No. of members	<input type="text" value="23"/>
2.10 No. of IQAC meetings held	<input type="text" value="8"/>

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- State Level Seminar on Quality Enhancement and Accreditation Process.
- Workshop on improving teaching skills.
- Inter- collegiate Seminar on Women Security under Jagar Janivancha Abhiyaan.
- Inter- collegiate Workshop on Research Methodology and project work.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Meeting with new first year students – Principal and Staff	Organised meeting with new F.Y students in the month of June 2014.
Study Tour	Study Tour to DICD,MCED,MITCON institutions was organised by commerce Department.

Organised "Sarva Swachata Abhiyaan" by NSS Department and College.	As per directives of Govt. College had organised Sarva Swatcha Abhiyan. With help of NSS Dept.
Seminar on Network Security, recent trends in IT.	Seminar on Network Security, recent trends in IT for students was organised by Computer Science Department.
Work Shop on "Tally"	Three days workshop in tally was organised by B.C.A Dept.
Soft Skill Development Program	Soft Skill Development Program was Organised for T.Y students of all faculties.
Jagar Janivancha Abhiyan	As per directives of Maharashtra Govt. College had organised Lecture Series on Women's Security, Essay Writing, Slogan Competition under Jagar Janivancha Abhiyan
Spoken English course	Short Term Course on Spoken English was organised by English Dept.
Field Visit	Field visit "Bhimthadi Jatra" was organised by Commerce & B.B.A
Seminar on Numerical Technology and Project Work.	One day inter collegiate seminar on Numerical Technology and Project work for students was organised by Dept. Of Economics.
Workshop for Senior citizen	One day workshop and Jaykar lecture series for senior citizen was organised by extra mural Department (Bahishal Dept.)
Blood Donation Camp.	Blood Donation camp was jointly organised in College premises by Dept. Of Computer Science & N.S.S.
Art of Living	Art of living program for the teachers was organised by Computer Science Dept.
Hardware and Networking Workshop	One day Workshop on Hardware and Networking

	was organised by B.C.A Dept.
Seminar on Renewable Energy	Seminar on Renewable energy was organised by Computer Science Dept.

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No
Management Syndicate Any other body

Provide the details of the action taken

Annual quality assurance report was placed in meeting of L.M.C. It was discussed and approved.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Nil	Nil	Nil	Nil
PG	2	Nil	2	Nil
UG	5	Nil	3	Nil
PG Diploma	Nil	Nil	Nil	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	Nil	Nil	Nil	Nil
Certificate	6	4	4	3
Others	Nil	Nil	Nil	Nil
Total	13	4	9	3

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS – M.Sc.(CS), M.Com. /Core - M.Sc.(CS), M.Com. /Elective option - M.Sc.(CS)/ Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	B.B.A, B.C.A, B.Sc.(CS), M.Com., M.Sc.(CS)
Trimester	Nil
Annual	B.A, B.Com.

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, The syllabi of all faculties (S.Y) have been revised as per University guidelines.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
22	09	13	-	-

2.2 No. of permanent faculty with Ph.D.

8

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
14	02	--	--	--	--	--	--	14	02

2.4 No. of Guest and Visiting faculty and Temporary faculty

-
-
-

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	05	07	-
Presented papers			
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Interactive Equipments, MI Board, Projectors, Portable Speakers, E-Learning Resources eg- Educational CDs, Video lectures

2.7 Total No. of actual teaching days during this academic year

185

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Photocopy, Open book, Revaluation.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

76

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A	74	5.4	18.91	29.72	5.4	59.45
B.Com	169	2.9	7.6	15.38	8.2	34.31
B.B.A	6	-	50	-	-	-
B.C.A	27	-	-	7.4	-	-
B.Sc(CS)	21	9.50	4.70	0	0	14.29
M.Com	12	8.33	50	33.30	-	91.67
M.Sc(CS)	22	18.18	36.36	22.72	-	77.28

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- 1) IQAC and Criteria II organised one day workshop on “Improving Teaching Skills”.
- 2) IQAC monitors teaching plan as per the schedule.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	Nil
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	18	-	-	05
Technical Staff	02	-	-	02

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC and Criteria III organised work shop on research methodology and project work.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	1	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	3	-	-
Non-Peer Review Journals	-	2	1
e-Journals	1	-	-
Conference proceedings	1	2	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No.

Chapters in Edited Books

ii) Without ISBN No.

Nil

3.8 No. of University Departments receiving funds from

UGC-SAP

CAS

DST-FIST

DPE

DBT Scheme/funds

3.9 For colleges

Autonomy

CPE

DBT Star Scheme

INSPIRE

CE

Any Other (specify)

3.10 Revenue generated through consultancy

Nil

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

6

3.13 No. of collaborations

International

National

Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency

From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text" value="7"/>		
NCC	<input type="text"/>	NSS	<input type="text" value="1"/>	Any other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	27400 Sq Ft			27400 Sq Ft
Class rooms	14			14
Laboratories	06			06
Seminar Halls	01			01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

We are using CMS for administration purpose and INFLIBNET E- Library facility is provided by college where about 80,000 E-books and 3838 E-Journals are available.

Computerized membership for library upgraded.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	11736	1051031	1159	207121	12895	1258152
Reference Books	6056	1006422	123	28356	6179	1034778
e-Books	-	-	-	-	-	-
Journals	388	103500	30	10000	418	113500
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	152	10200	0	0	152	10200
Others (specify)	4175	1008107	135	50586	4310	1058693

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	112	7	102		1	10	-	-

Added							08	02
Total	112	7	102		1	10	08	02

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Free Wi-fi Facility continued and upgraded.
Computer Centre facility continued and upgraded.

4.6 Amount spent on maintenance in lakhs :

i) ICT	704775
ii) Campus Infrastructure and facilities	96188
iii) Equipments	
iv) Others	
Total :	800963

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Organised meeting with the newly enrolled students.
- The Principal of the college, IQAC co-ordinator, SWO, Chief examination officer, other staff and OS of the college gave the information about the support services provided by the college.
- Information about support services is included in prospectus of college.

5.2 Efforts made by the institution for tracking the progression

As per the IQAC instructions all departments collect the progression data. We also get progression report through the alumni meetings.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1631	85	N.A.	N.A.

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	1043	60.79		673	39.21

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
551	664	73	249	-	1537	1335	293	42	45	1	1716

Demand ratio = 1.11 Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

CEC (Competitive Examination Centre) is established by the college. It organises guest lecturers of eminent personalities.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Workshops on career guidance were organised by BCA , BSc (Comp) Department.
BCA , BSc (Comp) Department in Co-ordination with Jetking organised a Placement Department in the month of march 2015.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
			1

5.8 Details of gender sensitization programmes

Organised Jagar Janivancha Abhiyan of Govt of Maharashtra. (Gender Sensitization Program)

- Lecture Series on “Women’s Security” was organised by college.
- Questionnaire on “Gender Equality” were filled by students.
- Poster Exhibition on “Women Empowerment” was organised by the college.
- College and Khadki Police station jointly organised Rally on gender awareness in Khadki Cantonment area. Pamphlets on Women Empowerment were distributed in the rally.
- Survey on Women’s health was organised by college.
- Intercollegiate seminar on “Women Security” was organised by college.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	541	84,42,725
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

- To enable our students for facing challenges of Globalization.
- To make them self-sufficient, self-reliant and encourage them to become self-employed.

Mission:

- To empower the students of the disadvantaged classes of society.
- To create health & environmental awareness among the students.
- To nurture the scientific and technological aptitude in the students.
- To cultivate moral, ethical, social & cultural values among the students.
- To inculcate the principles of democracy in the students for the National Development.

6.2 Does the Institution has a management Information System

Yes. (CMS – College Management Software)

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum is designed by the University. The Teachers from the College are on various Board of Studies. Some Teachers send suggestions & also participate in Syllabus Designing Workshops.

6.3.2 Teaching and Learning

With traditional method of teaching, use of ICT is being promoted in teaching and learning process. Students are allowed to use online services freely

6.3.3 Examination and Evaluation

Various types of Examinations, Tutorials, Tests and the corresponding Evaluation Techniques are adopted.

6.3.4 Research and Development

Teachers are encouraged to undertake the Research Projects, participate in Seminars/ Conferences.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library is regularly upgraded with latest Reference Books, Text Books , Journals & Periodicals. ICT & instrumentation facilities are also well maintained and upgraded periodically as per the need.

6.3.6 Human Resource Management

Local Management Committee (LMC) of the College regularly looks into the Manpower requirement (Teaching, Non-Teaching & Others). As per the need the vacancies are filled.

6.3.7 Faculty and Staff recruitment

Faculty and staff recruitment is mainly done as per the rules and regulations of Govt. of Maharashtra, UGC and University.

6.3.8 Industry Interaction / Collaboration

Field and Industrial visits are organised as per the requirement of academic programs. Eminent personalities from Industries are invited to interact with Students and Staff.

6.3.9 Admission of Students

Admissions are strictly done as per the rules & regulations of Savitribai Phule Pune University, UGC and Reservation policy of Govt. of Maharashtra.

6.4 Welfare schemes for

Teaching	Govt.Scheme
Non teaching	Govt.Scheme
Students	Freeship, Scholarship, Earn & learn Scheme, SPPU Medical Insurance Scheme

6.5 Total corpus fund generated

17,16000

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			yes	IQAC
Administrative			yes	IQAC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

SPP University regularly implements various examination reforms.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Savitribai Phule Pune University takes the decision on the Autonomy of the Colleges on the basis of the Proposal sent by the Colleges.

6.11 Activities and support from the Alumni Association

Alumni Association is present and it actively organizes meetings for the betterment of the overall functioning of the College.

6.12 Activities and support from the Parent – Teacher Association

College organises meetings of parent and teachers.

6.13 Development programmes for support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

Vehicles on the campus were checked for Pollution (PUC) Sponsored by Kirloskar Oil Engines, No Vehicle Day & Exhibition on Environment organized.

Admission process partially done online.

Roof top solar panels installed and connected to grid.

Criterion – VII

7. Innovations and Best Practices

- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Vidyarthini vyaktimattwa vikas programme (Personality Development Programme for girl students)
Herbal products manufacturing training programme (Entrepreneurship Development Programme)

- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	ATR
Study Tour	Study Tour to DICD,MCED, MITCON institutions was organised by commerce Department.
Organised “Sarva Swachata Abhiyaan” by NSS Department and College.	As per directives of Govt. College had organised Sarva Swatcha Abhiyan. With help of NSS Dept.
Seminar on Network Security, recent trends in IT.	Seminar on Network Security, recent trends in IT for students was organised by Computer Science Department.
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Jagar Janivancha Abhiyan	As per directives of Maharashtra Govt. College had organised Lecture Series on Women’s Security, Essay Writing, Slogan Competition under Jagar Janivancha Abhiyan
Spoken English course	Short Term Course on Spoken English was organised by English Dept.
Seminar on Numerical Technology and Project Work.	One day inter collegiate seminar on Numerical Technology and Project work for students was organised by Dept. Of Economics.

Workshop for Senior citizen	One day workshop and Jaykar lecture series for senior citizen was organised by extra mural Department (Bahishal Dept.)
Blood Donation Camp.	Blood Donation camp was jointly organised in College premises by Dept. Of Computer Science & N.S.S.
Art of Living	Art of living program for the teachers was organised by Computer Science Dept.
Hardware and Networking Workshop	One day Workshop on Hardware and Networking was organised by B.C.A Dept.
Seminar on Renewable Energy	Seminar on Renewable energy was organised by Computer Science Dept.
Enviormental awareness Programme	Vehicles on the campus were checked for Pollution (PUC) Sponsored by Kirloskar Oil Engines, No Vehicle Day & Exhibition on Environment organized. Roof top solar panels installed and connected to grid.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Short term course on Positive Discrimination(Equal Opportunity Centre).

***Provide the details in annexure (annexure need to be numbered as i, ii,iii)**

7.4 Contribution to environmental awareness / protection

- No Vehicle day was organised.
- Filtered drinking water facility on the campus reduced the usage of plastic bottles.
- Environmental awareness exhibition was organised.
- E-Waste collection Programme organised.
- Visit to Archaeology Department , Deccan College, Pune.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. Plans of institution for next year

Study tour at science park.

E-waste Collection.

“Swachh Parisar” under Swachh Bharat Abhiyan.

Browsing Centre / Student Centre (Print and Photocopy facility).

Blood Donation Camp.

Health Check Up programme for the staff.

Field / Industry visit of Computer Department

Upgradation of the Laboratory facilities

ICT Training for Teaching and Non Teaching staff.

Name of the IQAC Coordinator

Dr. Vinayak P. Tujare

Name of the Principal

Dr. Arun S. Mokashi

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____***_____

Annexure (A)

Academic Calendar 2014-15 :

S. No.	Month	Proposed Activity
1.	June	<ul style="list-style-type: none"> Admission process & formation of Committees
		<ul style="list-style-type: none"> Meeting of newly enroll students with principal and staff
		<ul style="list-style-type: none"> Free certificate course of "BASICS OF COMPUTER " and "SPOKEN ENGLISH " to be organized – BBA Department .
3	July	<ul style="list-style-type: none"> Free certificate course of "TALLY ERP -9" to be organized - BBA Department.
		<ul style="list-style-type: none"> Student Council Election – Computer Science Department.
		<ul style="list-style-type: none"> "The Secret " Movie show to motivate for FY BCA students to be organized - BCA Department.
3.	August	<ul style="list-style-type: none"> Seminar on PERSONALITY Development, CAREER IN COMMERCE to be organized - BBA Department. POSTER EXHIBITION to be organized - BBA Department
		<ul style="list-style-type: none"> Publication of student wallpapers. Publication e magazine – COMPUTER Department. No vehicle day celebration poster exhibition on EVS awareness to be organized - COMPUTER department.
		<ul style="list-style-type: none"> Inauguration of COMMERCE Department to be organized.
		<ul style="list-style-type: none"> Article distribution on life introduction of "Ganesh Nevalkar " to be organized - COMMERCE Department.
4.	September	<ul style="list-style-type: none"> Seminar on syllabus related topics like BUSINESS DEMOGRAPHY , TOOLS ,TECHNIQUES OF MANAGEMENT ACCOUNTING to be organized - BBA DEPARTMENT. TEACHERS DAY CELEBRATION.
		<ul style="list-style-type: none"> Seminar on NETWORK SECURITY, RECENT TRENDS IT to be organized - Computer Science Department. Participation in Avishkar competition – Comp. Department.
5.	October	<ul style="list-style-type: none"> Book lovers activity on autobiography of entrepreneurs Mr. Achyut Godboles book named " BOARDROOM" to be organized - BBA Department
		<ul style="list-style-type: none"> Serva swachhata abhiyan.
		<ul style="list-style-type: none"> Three days work shop on "Tally" to be organized - BCA Department
6.	November	<ul style="list-style-type: none"> Visit to Orphanage.
7.	December	<ul style="list-style-type: none"> Guest lecture on Environment awareness – Computer Department. Visit to science Express – Computer Department. Seminar pervasive computing, computational geometry, application of statistics to be organized - COMPUTER Department

		<ul style="list-style-type: none"> Seed InfoTech IT idol competition – Computer. Department.
		<ul style="list-style-type: none"> One day intercollegiate seminar on numerical technology and project work for students to be organized - ECONOMICS Department.
		<ul style="list-style-type: none"> Visit to “Gandhi khadi shilp bazaar” - Commerce Department.
		<ul style="list-style-type: none"> Field visit / Study tour – Commerce Department.
8.	January	<ul style="list-style-type: none"> Seminar on” EFFECTIVE STUDY TECHNIQUES” to be organized - BBA Department. Visit to bhimtadi jatra , maha tech – BBA Department Publication of Pheonix organized - BBA Department Jaykar vyakhanmala activity to be organized by bahishal Department.
		<ul style="list-style-type: none"> Parents meeting, Blood Donation Camp, seminar on xml, Seminar no art of living – Computer Science Department. Basic certificate course of Maths and Statistics Publication of e-magazine, publication of Techno Trends.
		<ul style="list-style-type: none"> Seminar on “VISUAL BASICS USE IN PROJECT “ to be organized. Seminar on “Usage of java in industry “to be organized. workshop on “Computer hardware and networking” to be organized - BCA Department.
9.	February	<ul style="list-style-type: none"> Industrial visit to be organized by BBA Department
		<ul style="list-style-type: none"> Study tour to be organized by Computer Science Department.
		<ul style="list-style-type: none"> Practical session for tally program. - Commerce Department
		<ul style="list-style-type: none"> Seminar on ”Personality Development “to be organized - BCA Department.
		<ul style="list-style-type: none"> Syllabus day celebration.
10.	March	<ul style="list-style-type: none"> Seminar on cyber security to be organized – Computer Science Department
		<ul style="list-style-type: none"> Organization of Placement drive.
		<ul style="list-style-type: none"> Bridge course for T.Y. B.A. students to be organized - Economics Department.
11.	April	<ul style="list-style-type: none"> Seminar on Renewable Energy to be organized – Computer Science Department.
		<ul style="list-style-type: none"> Annual Exam Work
12	May	<ul style="list-style-type: none"> Maharashtra Din Annual Exam Work

Annexure (i)

Best Practice

Short-Term Course on Positive Discrimination

1. Goal:

Equal Opportunity Centre was established in the academic year 2011-12 under UGC Scheme in 11th Plan (2007 -2012) The college had started ‘Short-Term Course on Positive Discrimination’ for First Year Students of all Faculties, under this centre as per UGC guidelines. Since higher education is as tool for social and economic equality, the UGC has been addressing national concerns of access, equality, while ensuring the standard of quality and relevance of education by implementing policies of the Government of India and promoting several schemes and programs for the disadvantaged groups that would help in eliminating social disparities. The course on ‘Positive Discrimination’ is very useful and relevant for our students. Most of the students, admitted in our college belong to disadvantaged classes of society. 40% (approximately) students belong to SC category and we have 36%(approximately) girl students. The college has been organizing the course regularly since 2011. The course disseminate the detail information about laws, rules, regulations and various scholarships and schemes for disadvantaged classes by organizing lectures of eminent personalities in this field

2. The Context

The syllabus of course was designed by forming an expert committee. The committee prepared the syllabus for this course as per the guidelines and need of the students of our college. The syllabus contains all the policies and programs of Government of India and State of Maharashtra.

3. The Practice

Equal Opportunity Center displays notice at various places about Short Term Course on Positive Discrimination. The Advisor and members of the committee personally interacts with the first year students and provide detail information about EOC and the short term course in the beginning of every academic year. 70 students (approx.) are admitted in the course. The advisory committee visited the concerned government offices and NGOs working in this area to collect information and it invited resource persons from these agencies. Then the schedule of the course was prepared as per the availability of experts.

The course was conducted in the month of September and October every year. The course consist of the following topics - Positive Discrimination and the concept of Equality, Indian Constitution, the concept of caste, gender, class, religion and minorities, various policies, schemes, and programmes of state and central government regarding positive discrimination, information about various departments, agencies and NGOs for example BARTI Pune, Yashda Pune, Social Welfare department, Women and Child Welfare Department, Lokayat, Adivasi Vikas Sanstha, Documentaries and films on social issues.

Equal Opportunity Center has designed and edited a booklet providing information about various rules, regulations for all disadvantaged classes. It also contains information about various government office bearers and their contact nos. The booklet is distributed in beginning of the course.

4. Evidence of Success

The course created awareness about policies of government and positive discrimination among student participant. It motivated student to visit various offices to make inquiries about different schemes. Some of them also participated in the training courses conducted by these govt. agencies

5. Problems Encountered and Resources Required

We find that the course is really useful for the students as most of students belong to disadvantaged classes and their parents are not well informed about these policies and programmes of government. Due to space and financial constraint, we cannot accommodate all the students of the college in the course

6. Contact Details

Name of the Principal: Dr. A. S. Mokashi

Name of the Institution: Tikaram Jagannath Arts, Commerce and Science College,

Khadki. City – Pune. Pin Code: 411003

Accredited Status: Accredited with ‘B’ grade (2010-2015)

Work Phone: 020-25811491

Fax: 02025811491

Website: www.tjcollege.org

E-mail : tjciqac@gmail.com

Annexure (ii)

Students feedback about Teachers (Academic Year : 2014-15)

Analysis of student's Feedback on Teacher :- There are 10 questions in the feedback form. Collection of feedback forms has been done from students of four different courses as (B.Sc., BCA,BBA, B.Com. and BA) According to the analysis following major points has been noticed. For the 10 questions asked in the feedback form four options are given to them for their answer. Following is the percentage wise analysis of the options of the question asked to the students.

Question	Option A- Excellent	Option B- Very Good	Option C-Good	Option D- Satisfactory
1. The skill of teacher to convey the subject content.				
2. Does the teacher complete the syllabus within specific time in the academic year.				
3. Does the teacher convey structure and objectives of the syllabus.				
4. Does teacher take special efforts to solve difficulties related with the subject.				
5. Is the teacher effective communicator.				
6. Does the teacher work to develop the interest in the subject.				
7. Does the teacher relate the subject content with current affairs and its application.				

8. Teacher take extra efforts for scholar & weak students in the subject.				
9. Does teacher arrange regular tutorials, group discussion, interview for continuous assessment.				
10. Does the teacher guide about future prospects & opportunities concern with the subject.				

Tikaram Jagannath College, Pune-3

Students feedback about Teachers

Academic Year : 2014-15

Name of the Professor: _____

Option	Q1	Q2	Q3	Q4	Q5	Q6	Q7	Q8	Q9	Q10
A										
B										
C										
D										
Total Score										
Grand Total										

TOTAL NO. FORMS _____

To get the total score of each question, Option A= 4 marks, B= 3 marks, C= 2 marks, D= 1 marks has been assigned.

Teacher's final score is calculated from the following formula.

$$\text{Teacher's final score} = \frac{\text{GRAND TOTAL}}{\text{MAX SCORE}} \times 100$$

Where MAX SCORE = NO. OF STUDENT X NO OF QUES.X MAX MARKS.

$$\text{Teacher's final score} = \quad - \quad \times 100$$

Tikaram Jagannath College, Pune-3

Students feedback about Teachers

Academic Year : 2014-15

Name of the Professor: __Prof. B.P.Puranik_____

Option	Q1	Q2	Q3	Q4	Q5	Q6	Q7	Q8	Q9	Q10
A	100	90	80	70	120	110	77	85	89	90
B	20	20	30	30	10	10	13	25	21	30
C	10	20	20	20	05	10	30	20	25	10
D	10	10	10	20	05	10	20	10	05	10
Total Score	490	470	460	430	525	500	427	465	474	480
Grand Total	4721									

TOTAL NO. FORMS: 140

To get the total score of each question, Option A= 4 marks, B= 3 marks, C= 2 marks, D= 1 marks has been assigned.

Teacher's final score is calculated from the following formula.

$$\text{Teacher's final score} = \frac{\text{GRAND TOTAL}}{\text{MAX SCORE}} \times 100$$

Where MAX SCORE = NO. OF STUDENT X NO OF QUES.X MAX MARKS.= 140X10X4=5600

$$\text{Teacher's final score} = \frac{4721}{5600} \times 100 = \mathbf{84.30\%}$$

Tikaram Jagannath College, Pune-3

Students feedback about Teachers

Academic Year : 2014-15

Name of the Professor: Prof. Seema Deshpande

Option	Q1	Q2	Q3	Q4	Q5	Q6	Q7	Q8	Q9	Q10
A	40	40	41	42	44	43	39	40	41	45
B	7	9	7	6	4	5	9	8	7	5
C	3	1	2	2	2	2	2	2	2	0
D	0	0	0	0	0	0	0	0	0	0
Total Score	187	189	189	190	192	191	187	188	189	195
Grand Total	1897									

TOTAL NO. FORMS: 50

To get the total score of each question, Option A= 4 marks, B= 3 marks, C= 2 marks, D= 1 marks has been assigned.

Teacher's final score is calculated from the following formula.

$$\text{Teacher's final score} = \frac{\text{GRAND TOTAL}}{\text{MAX SCORE}} \times 100$$

Where MAX SCORE = NO. OF STUDENT X NO OF QUES.X MAX MARKS.=50x10x4 =2000

$$\text{Teacher's final score} = \frac{1897}{2000} \times 100 = \mathbf{94.85\%}$$