



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution	
	KHADKI EDUCATION SOCIETY'S TIKARAM JAGANNATH ARTS, COMMERCE AND SCIENCE COLLEGE
• Name of the Head of the institution	URMILA PRAMOD SADOLIKAR
• Designation	PRINCIPAL IN-CHARGE
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02025818246
• Mobile no	9822521936
• Registered e-mail	ADMIN@TJCOLLEGE.ORG
• Alternate e-mail	TJCIQAC@GMAIL.COM
• Address	491, Dr. Babasaheb Ambedkar Road, Khadki Cantonment, Khadki Bazar, Pune - 411003
• City/Town	PUNE
• State/UT	MAHARASHTRA
• Pin Code	411003
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Grants-in aid
• Name of the Affiliating University	SAVITRIBAI PHULE PUNE UNIVERSITY
• Name of the IQAC Coordinator	Rajendrra Lelle
• Phone No.	9823291084
• Alternate phone No.	9850542877
• Mobile	9823291084
• IQAC e-mail address	TJCIQAC@GMAIL.COM
• Alternate Email address	RAJENDRRALELLE@GMAIL.COM
3. Website address (Web link of the AQAR (Previous Academic Year))	http://tjcollege.org/
4. Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	HTTP://WWW.TJCOLLEGE.ORG/IOAC

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	72	2004	08/01/2004	07/01/2009
Cycle 2	B	2.67	2010	28/03/2010	27/03/2015
Cycle 3	B	2.34	2018	03/07/2018	02/07/2023

6. Date of Establishment of IQAC 05/07/2018

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
-	-	-	-	NIL

8. Whether composition of IQAC as per latest NAAC guidelines Yes

<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
1. Online Quiz for the students and the stake holders. Total No. of Quiz 15; Total No. of participants: 6634 2. Webinars. 4 no.s; Total No. of participants: 624 3. Online Teaching - ICT work shop. Total No. of participants: 97 4. Happiness index program: Total No. of participants: 4000 5. Counseling during lock-down and pandemic. Total No. of participants: 2249		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
(This section is currently blank)		

Plan of Action	Achievements/Outcomes
Preparation for Online Teaching and Engaging the students in various Online activities	Various Online Quiz to to improve the respective subject knowledge conducted. (Computer, Geography, Hindi, Marathi, History, English etc.) July 2020
Online Webinars for the staff and the students during pandemic lock-down	World Bee Day National Webinar by Dr. Mahesh Gaikwad 20-5-2020
Online Webinars for the staff and the students during pandemic lock-down	International Webinar on - Post Covid-19 effects & Challenges for Global Economy
Online Webinars for the staff and the students during pandemic lock-down	National Level Online Poetry Conference in Marathi 'Kavee Sannelan' 31-05-2020
International Yoga Day Celebration Workshop	International Online Yoga Day Workshop 21-06-2020
Online programme and data collection to seek & improve the happiness during the pandemic	Happiness Index program conducted online
Online Teaching Preparation Workshop for all the staff members	Online tools and teaching methods were taught online with the hands-on experience in GMeet and Zoom etc.

13. Whether the AQAR was placed before statutory body?	Yes
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- Name of the statutory body

Name	Date of meeting(s)
College Development Committee (CDC)	25/11/2021

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	13/01/2022

Extended Profile

1.Programme	
1.1	7
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	1655
Number of students during the year	
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2	1154
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	430
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	34
Number of full time teachers during the year	
File Description	Documents
Data Template	View File

3.2	34
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	28
Total number of Classrooms and Seminar halls	
4.2	6.50
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	160
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution aims to develop and deploy various plans for effective implementation of the curriculum in which first step is taken in the beginning of academic year; teaching plans are prepared by the teachers of all the faculties.

As in this academic year teaching methods have been changed due to pandemic, online teaching time tables are prepared for all the classes of the respective programs. Allocations of lectures of all the subjects are planned according to Savitribai Phule Pune University rules and regulations. All the teachers follow teaching schedule as per the time table.

Google meet, Zoom and Google classroom platforms has been used for online teaching .

Our teaching faculty update themselves by attending refresher courses, orientation programs and workshops, conferences, seminars organized by various colleges & UGC HRD centers of Universities

which help them for implementation of their subject delivery & curriculum more effectively .

Generally all the teachers use various teaching methodology to make learning process more effective. The subject teachers arrange regularly study tours, field visits, practical sessions for enhancing their fundamental concepts and knowledge of the respective subjects. The college always support and organize study tour, guest lecture, group discussion, practical session and industrial visit etc. for students to understand the curriculum more effectively. To organize study tours and field visits in concerned subjects, the college provides financial assistance. But due to covid atmosphere these activities hampered this academic year.

Departments use modern teaching aids, ICT devices for effective delivery of curriculum. Our institute provides all necessary infrastructural facilities to our teaching staff such as Audio Visual Hall, Language lab, Educational Software and material such as CD's, reference books in library and e-library facility, which helps them in their routine teaching of curriculum.

Internet has revolutionized our life and education system. During this pandemic distance is of unimportant as we need to maintain social distance. Virtual classes are conducted in this academic year.

Google classroom is widely used now a days to conduct class virtually online. Google class is (LMS) learning management system software application for the administration, documentation, tracking, delivery of educational courses, where we can keep track of all lectures & student attendance.

Hence department of computer science has conducted 3 days workshop on How to use Google class room for our faculties.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.tjcollege.org

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Institution prepare every year academic calendar to plan and

implement various activities for the academic year. D

Classes of the respective programs, online internal and external exam has been taken this year and schedule for the same is planned by respective department and informed and submitted to the exam department of the college.

Online exam time tables are prepared for all the classes of the respective programs. Allocations of internal and external exam work as preparation of online question papers for theory as well as practical and evaluations of all the subjects are planned according to Savitribai Phule Pune University rules and regulations and communicated to the students using student's whatsapp group.

Practical , internal assignment and internal examination using Google form has been conducted by all the departments.

All the teachers follow the exam schedule as per the time table given by the exam department of the college, usually. Due to pandemic of Covid-19 in the current 2020-21 academic year, the CIE was conducted solely by Online Mode. The respective Subject Teachers conducted the CIE as per the convenience of the students hence the regular plan is not prepared. All teachers communicated and submitted results of these exams to exam department.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://exam.unipune.ac.in/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Environment Awareness is the compulsory subject for the students of the Second Year B. A., B. Com B. Sc. Programs.

Democracy and Governance is also a compulsory subject for the students of the first year of all program.

Skill Enhancement course and Modern Indian Language

All programs have various subjects which has cross cutting issues like Gender, Environment Awareness and Sustainability, Human Values and Professional Ethics. Also the college creates awareness among the students by organizing different programs in which the resource persons are invited to deliver lectures on cross cutting issues.

The teachers and students of the college participate in seminars and conferences on cross cutting issues such as gender and environment awareness. Equal

Opportunity centre organizes short term course on positive discrimination in our college for first year students of all the faculties under UGC schemes. The college had organized different programmes to address cross cutting issues such as gender and make awareness among female students.

The cross cutting issues like Gender are discussed while delivering curriculum. Also the college creates awareness among the students by organizing different programs in which the expertise persons are invited to deliver lectures. The college, at its own level and with the assistance from UGC and University of Pune make arrangements for seminars and conferences of the district/state/ national level where in the experts from above mentioned fields are invited to share and deliver their experiences and knowledge.

The college had organized different programmes to address cross

cutting issues such as gender and make awareness among female students .

(As this is the subject introduced by SPPU for the first year of all the disciplines, Professional Ethics & Human Values are inculcated in the students)

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

259

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1655

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1207

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Slow and advanced learners were identified and assessed by the teachers and strategies were planned to deal with these learner types. Slow learners were given extra help whereas advanced learners were given extra tasks.

Online remedial classes are organized, the purpose of which is to give special coaching in areas where they need support. Additional reading material and books in simple form is made available to increase their understanding of the subject. E-links are also suggested to the students to help them gain an in-depth knowledge of the subject. Bilingual explanations and discussions are done in the class with the aim of reaching out to the slow learners so that they can be brought at par with the rest of the class.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1515	31

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Due to Covid-19 pandemic and the lockdown, the various activities like experiential learning, participative learning and problem solving methodologies were not conducted. Online problem solving and teaching-learning was conducted.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The academic year 2020-2021 was completely affected by Covid-19 pandemic and therefore it was not only the choice but also the compulsion of the teachers to learn, adopt and practice the ICT enabled tools. The presence of Information and Communication Technology (ICT) undoubtedly allows new ways of learning for students and teachers and helps the latter to interact with students. The use of laptops and internet became a common practice not only for the teachers but also for the students. The teachers are effectively using ICT enabled tools like laptops, headphones, writing pads, internet, video-lectures, audio-lectures, PPT presentations, virtual labs, YouTube links, e-contents etc. Teachers share reading materials, short notes, e-books over different media like Google Classroom, E-Mail, WhatsApp.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

31

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

31

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

508

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Institute's primary focus, is on strengthening teaching-learning process through rigorous assessment and evaluation. The College being a constituent college of Savitribai Phule Pune University, Pune (SPPU) is bound by the University rules regarding Internal Assessment. It gives 30% weightage for internal assessment of the students.

For this purpose, the college has provided guidelines for faculty to ensure transparency and robustness. For transparency: Awareness of students and their parents of assessment process through notices, academic calendar on website and notice board. Communicating the dates of assessments in each semester through notices on boards and through email or online classroom. Awareness through Orientation program held at the beginning of the academic year acquainting them of the syllabus, internal assessment process along with assessment tools.

Students who are not able to give internal exams at the scheduled

time due to their engagements in sports or other activities or due to personal valid reasons, opportunity is given to them to reappear for internal tests. Attendance records of students are strictly checked.

Question papers are prepared in uniform manner as per guidelines and the process is monitored by heads and college examination committee.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The process of conduct of Internal examination and evaluation of answer sheets is as per the regulations of Savitribai Phule Pune University, Pune (SPPU). The Principal, with the assistance of college examination committee (CEC) and CEO, carryout timely and effective implementation of the evaluation reforms and ensure the smooth and transparent conduct of internal assessments.

The grievances related to Internal online examination and queries related to Internal Examinations evaluation are resolved promptly by the college Examination Grievances Committee and College Examination officer.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College and University has stated learning outcomes which are integrated into the assessment process in its syllabi that is clearly publicized through its website. Each department which offers any programme of study is displayed on the College Notice board and website. The syllabus of each programme provides clear information about core courses, generic elective courses, fundamental courses, discipline specific courses and also the learning outcomes of

different programmes. The syllabus also provides information about scheme of instruction and evaluation. The student gets his/her degree equipped with discipline, knowledge, critical thinking, problem-solving ability, communication skills and digital capability. Each programme provides the students to opt from generic courses, which are offered to expand the knowledge of the students and to initiate them into interdisciplinary fields.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College has evaluated the attainment of programme outcomes and course outcomes during the year through End-semester exam., assignment, presentation, viva-voce exam., etc. These are also evaluated by the feedback the College got by the students, the parents, the teachers, the employees and the alumni.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

380

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://tjcollege.org/igac>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Our institution has taken various initiatives for creation & transfer of knowledge to the students. M.Sc. students get an opportunity to update their knowledge for recent technologies in their field by participating in special workshops in collaboration with industry & experts conducted by the college. M.Sc. students also have internship in the industry which updates them for latest work expertise in their field. M.Com. students also have project work in the last semester which exposes them to the latest knowledge applications in their field. The college has organized Research Methodology workshop to train the students in conducting scientific research. The college also invites eminent personalities from various branches of subjects for workshops and lectures. Our undergraduate students also have project work according to the curriculum which helps them to get basic applied knowledge. The college also motivates the students to prepare wall-papers, posters, exhibits to transfer the knowledge on recent issues. College subscribes to free subject journals, e-journals and other online

resources. College also arranges industrial visits & study tours to impart subject knowledge to the students. College has soft skill development program for the final year students which improves their communicative abilities. There is no separate incubation centre but college provides e-resources through e-library & Internet connected computers. Courses like - Free computer training course, Technology in Banking, Survey of Computer literacy are conducted occasionally.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

18

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

No physical activity was possible due to Covid-19 pandemic and the lockdown.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is well equipped in terms of physical infrastructure for existing academic programs and administration. With the growth of the institution, it is imperative to develop the infrastructure further. The academic session is so framed that our classrooms, laboratories and computing equipment are occupied from morning till evening.

But due to pandemic lockdown, we have also updated our Internet facility to ease the process of online teaching as the students won't be coming physically at least for a few more days/ months.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Adequate infrastructure has been provided for students to take part in sports, games and cultural activities. The college has made provision for a multi activity hall at ground floor in this hall indoor game and cultural activity always inducted when this hall is free. Whereas according to requirement remaining teaching room also utilize for conducting different activity after over the teaching session.

The new spacious auditorium is also useful for various activities. Especially in lockdown and pandemic period our regular physical offline meetings of the teaching and non-teaching staff were conducted in this new auditorium (when the lockdown was partially lifted) with 9 feet distance from each other.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3.49

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library Working: Timing: 9am to 5pm for the students as well as staff members. Library Timing during Examination: 8.30am to 5pm. Seating Capacity: 75. E-Learning facility with 9 Computers with internet connection for browsing for the students & staff. Adequate number of Text Books & Reference Books for the students are available in the Library and all are in good condition. College is having the ILMS. We use Library Management using Accession Register and Excel sheets. Library has signed a contract with Software for University Libraries (SOUL2.0).

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

0

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college uses the scalable and sustainable implementation of all IT services. It provides computing and networking services such as desktops, laptops, tablets with internet for all the departments, library and office.

Appropriate standards are followed for selection, purchase, setup and maintenance of all computing and networking equipment. It is done by the Technical Committee.

But due to the pandemic of Covid-19 and the lockdown the students werre unable to come to the College physically and hence the Online teaching facilities were made available by using the internet / Wi-Fi on Laptops, Tablets, Mobile phones of the teachers whenever required on the campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

160

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3.49

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The systems were in place, but tdue to pandemic the facilities were sledomnly used in 2020-21, except for the online teaching by the teachers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

256

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

<p>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</p>	<p>C. 2 of the above</p>
<p>File Description</p>	<p>Documents</p>
<p>Link to Institutional website</p>	<p>Nil</p>
<p>Any additional information</p>	<p>No File Uploaded</p>
<p>Details of capability building and skills enhancement initiatives (Data Template)</p>	<p>View File</p>
<p>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</p>	
<p>0</p>	
<p>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</p>	
<p>0</p>	
<p>File Description</p>	<p>Documents</p>
<p>Any additional information</p>	<p>No File Uploaded</p>
<p>Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)</p>	<p>View File</p>
<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>A. All of the above</p>

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

33

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Due to pandemic Students' Council was not formed.

The student representatives are also nominated by the Principal on

following committees such as, IQAC, Anti ragging committee, Student grievance redressal cell, Annual college magazine, College canteen committee, Library Cultural committee, NSS, Sports, Student Development Committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association of the college is not registered. The several departments of the college organize the alumni meet every year. Due to Covid-19 the said meets were not organized.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
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File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: To enable our students for facing challenges of globalization. To make them self-sufficient, self-reliant and encourage them to become self-employed.

Mission:To empower the students of the disadvantaged classes of society. To create health and environmental awareness among the students. To nurture the scientific and technological aptitude in the students. To cultivate moral, ethical, social and cultural values among the students. To inculcate the principles of Democracy in the students for the national development.

Leadership of the Governing Council of Khadki Education Society (KES) is keen on imparting the higher education in and around Khadki area to economically and socially backward classes of the society and is bound to uplift the downtrodden in the Society since its inception in 1913. KES has imparted the basic education to the first generation learners in the local area over the years. KES has witnessed the change and gauged the need of the society and industry today and hence revised the Vision & Mission statements of the College by taking into consideration the suggestions by the Teachers in IQAC & LMC/ CDC.

File Description	Documents
Paste link for additional information	http://tjcollege.org/about/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The practice of decentralization and participative management is

followed by governing body of the college and the decision making is immediate. Some of our teaching faculty is involved actively in CDC/ LMC (College Development Committee/ Local Management Committee) & IQAC which are the major decision making bodies.

Principal of the College is also a member of Governing Council of the KES through which various policy making decisions are taken for the College development & other College activities.

College follows the decisions taken in the Governing Council and CDC/ LMC (College Development Committee) meetings along with IQAC meetings where the teachers' participation is involved. In LMC/ CDC & IQAC major College related decisions are taken and the various sub-committees are formed under the respective Heads/ Experts to complete the decided task, exhibiting the decentralization & participative management.

LMC/ CDC have also given the right of decision to IQAC which takes the student centric decisions time to time as per the need. All such IQAC decisions are communicated to LMC/ CDC & Governing Council time to time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic Plan to increase the number of intake of Non-Grantable courses: To increase the number of intake in Non-Grantable courses like BSc Computer Science, MSc Computer Science, BBA-CA and BBA (Commerce) ::

Through the admission committee meets the yearly plans are designed and implemented successfully to attract the candidates to the respective First Year classes of the different Non-Grantable faculties. Plan: 1.To gather the data of the 12th Standard (appeared) students from the nearby Junior Colleges and TY students from the nearby Senior Colleges (periphery of 6-7kms from our College) 2.To call the respective telephone numbers gathered of the prospective candidates and give the counselling regarding the college courses telephonically. 3.To arrange & execute the Free

Online Course (Due to Pndemic) imparting the knowledge related to subjects like Computer Basics, Android, Career & Personality Development, Tally, Accounting, Entrepreneurship development etc. to the students who have appeared for the Boardexam and awaiting for their result. 4. To allow the students to pay the College Fees in the convenient instalments, due to Covid-19 pandemic and lockdown.

5. Online ICT Teaching and Learning Courses were designed and executed for the teachers as well as the students, due to pandemic lockdown, with the help of GMeet, Zoom etc.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal of the College is the head of the institute. A council of staff members which includes all Heads of Departments gives suggestion to the Principal on all academic matters including the maintenance of discipline. The Management representatives visit frequently and discuss the issues related to college development, administration, appointment and infrastructural needs. The Principal and staff provide information and suggestions regarding academic and infrastructural development with the Local Management Committee (LMC) / College Development Committee (CDC). In the meeting of CDC the responsibilities are defined and communicated to the staff through the principal. The principal communicates the responsibilities to head of the departments and chairman/ coordinator of various committees. The instructions and responsibilities given by the top Management. The College has a team of leaders in all the departments. The decisions and policies related to students, academic as well as cocurricular, are mutually discussed by the team, and decisions are immediately taken and implemented for the benefit of the students. Faculty members conduct various development activities, seminars, workshops, industrial visits for the direct development of the students, and report for the same is submitted to the principal and head of the department. College has grievance redressal mechanism for the staff members. Internal Complaints Committee is also functional. All the

procedures, rules and regulations related to recruitment, promotional policies as well as grievance redressal mechanism are well defined and are maintained at the College office and IQAC office.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	http://tjcollege.org/about/
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

College initiated welfare measures were on hold in 2020-21 due to pandemic. Teachers and the other non-teaching staff was allowed to work from home due to the lockdown in pandemic.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Due to pandemic lockdown there was no Performance Appraisal done during 2020-21.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

College conducts the internal as well as external financial audits regularly. The internal financial accounting is completed by 10th of every month. The internal auditor appointed by the College cross checks and verifies these calculations and also finds out the shortcomings/ errors and rectifies the same. These errors and/ or shortcomings are explained to the College Accountant and the Office Superintendent by the Internal Auditor. The errors/ shortcomings in the accounts are rectified as per the instructions of the Internal Auditor immediately. The internal auditor submits his report to the Governing Council of KES periodically. The external auditor visits the College office twice every year and checks the books of accounts and then prepares his Report & Audited statement which is presented in the Governing Council Meeting conducted in the month of June

every year. The Report is approved by the Governing Body of KES.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NIL

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of Funds: 1.The regular fees are deposited by the students directly in the Bank Account of the College. 2.Scholarships & Freeships from the Governemnt are periodically received and the share of Tution Fees & other College fees get deposited in the Bank Account of the College. 3.As the College is recognized by UGC under 2F and 12B, College gets the general development grant in every five year plan. College also receives the other grants under various schemes of UGC time to time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Participative functioning of IQAC.: Planning of all 7 criterias with reference to its constituent members, a good combination of grantable and non-grantable staff with at least one Computer savvy member. Full fledged separate IQAC office with ICT devices and internet is also established. Apart from this IQAC has significantly contributed towards the institutionalizing the strategies & processes for assurance of quality on the College campus through its various steps taken. IQAC monitors all the activities of the College. During the pandemic of Covid-19 IQAC initiated and conducted the Online Teaching Training Workshop for all the teachers using Zoom and GMeet. It also promoted the Online Quiz, Workshops & Seminars. 1. To keep up with the latest trends in the various curricular aspects, IQAC continuously supports and encourages the participation of teachers in various Syllabus Upgradation/ Implementation workshops/ seminars at different levels like University, Colleges etc. This gives the hands on experience of the latest trends, issues, technologies etc. to the teachers and the same can get implemented through the new syllabus designed by the team for the respective subjects in the new academic year to come. 2. IQAC has drastically changed the scene on the College campus regarding the Online Teaching & Learning in the current pandemic.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC reviews its teaching-learning process, structures & methodologies of operation annually. It also verifies the learning outcomes periodically through student feedback and departmental meetings. IQAC found that the teaching method must be made more interactive and more visual in the benefit of the students. Due to lockdown there is a need for Online Teaching and this has proved to be inevitable.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Due to Covid-19 pandemic, no promotional activity was conducted.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

We do have the mechanism for the management of degradable and non-degradable waste including E-waste. Due to pandemic, there was no activity on the campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the	C. Any 2 of the above
---	------------------------------

campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p align="center">C. Any 2 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Collegeregularly takes theefforts/ initiatives in providing an inclusive environment for tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. But due to Covid-19 pandemic the students were not visiting the College physically for a longer period, almost the whole year. Hence

we organized the programs virtually.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Yes we celebrate the Constitutional Day every year. The programs were organized Online for the awareness of female rights, female security and also the values, rights, duties & responsibilities of the citizens in general.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College regularly organizes and celebrates all the National / International Commemorative days, events and festivals every year. Despite of the pandemic and the lockdown, we have celebrated most of these days either Online or physically (whenever it was allowed by following all the Covid-19 Protocols in the limited attendance).

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1 :Participation of students in Virtual International Seminar and Conferences:-

Goals : To enable our students for facing challenges of globalization and to make them self-sufficient, self-reliant and encourage them to become self-employed.To create awareness regarding 17 goals of sustainable development.

EVIDENCE OF SUCCESS:-

- Students became more active.

- Students are started thinking globally
- Participation in various extracurricular activities have increased.
- Virtual participation of the students have increased in various conferences and seminar
- Developed Team building, communication skills and confidence level.
- Improved communication channel between international teacher - national teachers - students

Best Practice 2 :MENTORSHIP ACTIVITIES

GOALS: - 1. Improving the Academic Performance of Weak Students through the mentorship Activities2. To strengthen their knowledge skills and attitudes in such subjects, where quantitative and qualitative techniques are involved so that the necessary guidance and training provided may enable the students to pursue higher studies efficiently. 3. To prepare Weak Students for competitive exams. 4. Scheme of remedial coaching at Undergraduate level for students belonging to weaker sections and minorities.

The contents:- The college strives to develop specific competencies of the students that may contribute to their academic and professional success. In this context mentoring of students is immensely important. We have accepted the value of mentoring and the faculty members try to informally mentor the students. Teacher's help students interpret undergraduate programme guidelines and clarify different aspects of curriculum. Mentors constantly encourage students to come forward with their ideas at all stages of development. Students are motivated to expand their skills. Faculty members are approachable and help in advancing the academic and professional goals through sharing guidance, experience and expertise. Students come from an increasingly diverse background, therefore teachers personally interact and try to help them to adapt to changes in a graceful manner. Students start identifying with the teacher. Mentoring supports students' advancement in pedagogical skill. Students are able to handle stressful or difficult situation well. It also lowers stress level and builds confidence of the students. As we have students from different strata of society and with the experience of interacting with the students our college teachers have developed two different type of coaching to students which includes Practical's theories. Mentors focused on practical and demonstration based knowledge by using audio-visual aids, poster exhibition, event management, guest lectures. PRACTICE The students classified into groups, each consisting of not more than 25 students in each subject and each group placed under the charge of one

teacher. We made mentoring groups like :- Mentoring Group Criteria
For Students Criteria For

Mentor Activities A GROUP Students Having Marks 60 and Above Mentor who are able to emphasize on personal counselling • Know yourself • Swot analysis • Goal setting planning • Time management • Positive attitude • Spoken English ,English grammar cursive writing • win - win personality • poster exhibition • creating social awareness B GROUP Students Having Marks 50 -59 Mentor who are able to emphasize on personality development C GROUP Students Having Marks 40 to 49 (Repeaters) Senior Experienced Faculty and Mentor who are able to emphasize on academic counseling So that the responsibility has fixed and teachers are in a position to develop rapport with the assigned group and monitor the progress of the students. Coordinator is responsible for coordination and ensures effective implementation of the coaching programme, in addition to actual teaching in the classes.

EVIDENCE OF SUCCESS:- Some students not only have the necessary knowledge, skills, and abilities to be successful, but fail in properly utilizing them for academic enhancement. Such students remained in the Average Learners Category even though they should be in Advanced Learners Category. There is occasional performance issues, and our teacher's primarily focus on helping them achieve even greater goals and plans. • Pass percentage of students have increased. • Students became more active. • Participation in various extracurricular activities have increased. • Strength of the students have increased • Developed Team building , leadership skills and communication skills • Improved communication channel between teacher teacher students

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college Vision is "To enable our students for facing challenges of globalization and to make them self-sufficient, self-reliant and encourage them to become self-employed."

Our most of the students are coming from disadvantaged classes, economically weaker and basically from the slum area. ". Our institute believes that 21st century is an era of globalization and all countries are under its umbrella. Globalization has specific quality norms and expectations from its stake holders. By considering society needs our institute have started traditional courses such as B.Com. & M.com and B.A. By considering future demands in the field of business and software industry, we have taken special efforts to establish B. Sc. Computer Science (1998), M. Sc. Computer Science (2001),

BBA (Bachelor of Business Administration) BBA(CA) ((Bachelor of Business

Administration - Computer Applications) in 2006, and now we started School Of Open And Distance Learning Center (2019) for our external students , to meet the expectations of

Globalization. College is organizing various activities for development of our students e.g.

1. Mentorship activities for intelligence development
2. Supporting students playing hockey
3. Participation of students in virtual programs in state/ national / international level in Covid -19 pandemic situation.
4. Yoga and meditation for Stress Management for the students and the faculty.
5. International guest lectures on International Accounting & Management.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Perspective Plan:

1. Organizing National International Conferences.
2. Increasing teacher and students' participation in research and

extension activities.

3. Increasing students' Environment awareness by participation in United Nations International Environment Summit on Sustainable Development.
4. Increasing students research contribution on Sustainable Development.
5. Organizing Civil Defense programs and creating awareness for volunteer participation to contribute to society in Covid-19 pandemic.
6. Increasing teacher participation in Educational Text Book writing.
7. External Industry Experts to be called to train interact with the students to inculcate Entrepreneurship in them.
8. Keep the track of the curriculum with Higher Education Policy and Digital India movement.
9. Participation of students in Sports (Hockey) in State / National team
10. To make the awareness among the students regarding Physical Fitness and Sports activities. To encourage the students to participate in the various tournaments at Intercollegiate, Inter group, Inter-University, All India Inter-University, State and National levels.
11. For the holistic development of the students, increasing the virtual participation of the students in the international seminars / cultural activities.
12. Planning of Online and Offline combination (blended mode) Teaching for 2021-22 due to pandemic
13. Introducing College Teacher's Social contribution at International Level.
14. To introduce more skill oriented short term/ long term courses for direct employability
15. Affiliation with SPPU School Of Open And Distance Learning Center For MBA
16. Plan to open placement cell for students
17. Sustainable Covid-19 vaccine awareness program
18. Organize National Level Seminar on National Education Policy
19. Organize National Level Seminar on Quality Enhancement in collaboration with NAAC, Bengaluru