



KHADKI EDUCATION SOCIETY'S

## **Tikaram Jagannath Arts, Commerce & Science College**

491, Elphinston Road, Opp. Gurudwara, Nr. Kirloskar Oil Engines, Khadki, Pune 411003

Affiliated to Pune University (ID/PU/PN/046/1983) NAAC Accredited 'B' Grade A & A – 3rd Cycle 03-07-2018 to 02/07/2023

Call: +91 20 25811491/ 25818246 Mobile – 7588030024 Email: [tjciqac@gmail.com](mailto:tjciqac@gmail.com), [admin@tjcollege.org](mailto:admin@tjcollege.org)

### **Internal Quality Assurance Cell**

NAAC Track ID – MHC0GN10509, AISHE ID – C41321

Date: 25-03-2020

#### IQAC Report 2019-20

IQAC is working towards actual Quality Improvement since 2018-19 after successful completion of the third A & A Cycle of the College.

Till 25-03-2020 we have conducted 24 meetings of IQAC Criterion Heads, IQAC Criteria wise individual Teams, Academic Heads, Office staff, IQAC Core till the end of the academic year 2019-20.

#### **IQAC Team Core Team is as follows :**

1. Chairperson: Principal – Dr. M. U. Mulani (1)
2. Teachers' Representation:  
Prof. Balasaheb Kamble (Asst. Coordinator IQAC),  
Dr. Urmila Sadolikar, Dr. Arjun Musmade, Prof. Gauri Jadhav, Prof. Arati Cholekar,  
Prof. Chitra Mandlik, Prof. Archana Taru, Dr. Dattahari Mupade (8)
3. Member from the Management: Mr. Rajendra Bhutada (1)
4. Sr. admin.: Mr. P. D. Sonar, Mr. L. S. Damse, Mr. Anand Naik (3)
5. Nominees from Local Society, Students and Alumni : Mr. Nandkishor P. Awati  
(Mangalya CHS), Hrushikesh Pangudwale (TYBSc2019-20), Revati Pardeshi (Alumni) (3)
6. Nominees from Employers/Industrialists/Stakeholders :  
Mr. Deepak Joshee (OLE Labs), Mr. Sachin Sonigra (Innovative Solutions),  
Dr. Veena Manchanda, Dr. Vinayak Tujare (4)
7. Coordinator/ Director of the IQAC : Prof. Rajendrra Lelle (1)



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#### **IQAC Criteria wise working Team is as follows:**

##### **Criterion 1 - Curricular Aspects**

1. Prof. Swati Rajan (Head),
2. Dr. Alka Zimare
3. Prof. Arati Cholekar
4. Prof. Rupali Patil
5. Prof. Kavita Chavan

##### **Criterion 2 - Teaching-Learning and Evaluation**

1. Prof. Gauri Jadhav (Head),
2. Dr. U. P. Sadolikar
3. Prof. S. T. Kendale
4. Prof. Shubaangi Paatil
5. Prof. Yogita Zope
6. Prof. Parinita Walivadekar

##### **Criterion 3 - Research, Innovations and Extension**

1. Dr. Arjun Musmade(Head),
2. Dr. Sucheta Dalvi
3. Dr. Arun Mokashi
4. Prof. Chitra Mandlik
5. Prof. Avinash Kolhe
6. Dr. Shailendra Kale

##### **Criterion 4 - Infrastructure and Learning Resources**

1. Dr. Dattahari Mupade(Head),
2. Prof. Arun Shelar
3. Prof. Rupali Avchare
4. Prof. Namita Kulkarni
5. Mr. Anand Naik

##### **Criterion 5 - Student Support and Progression**

1. Prof. J. D. Naik (Head),
2. Prof. Archana Taru
3. Prof. Piyu Nirbhavane
4. Prof. Satyappa Koli
5. Mr. Laxman Damse

##### **Criterion 6 - Governance, Leadership and Management**

1. Prof. Anagha Deshmukh(Head),
2. Prof. R. K. Wankhade
3. Prof. Priya Shirke
4. Prof. Mehenaz Kaushar
5. Prof. M. B. Kokare

##### **Criterion 7 - Institutional Values and Best Practices**

1. Prof. Mahadev Rokade (Head),
2. Dr. Sheetal Randhir
3. Prof. Seema Deshpande
4. Prof. Amruta Khendad



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#### Programs Organized by IQAC in 2019-20:

1. Two Day Workshop organized under Quality Enhancement in College on **27/12/2019 & 28/12/2019**.  
**27/12/2019 Session 1** – 'Documentation for AQAR & SSR' by Dr. Peeyush Pahade; **Session 2** – 'NAAC- PARAMARSH' by Dr. Anil Dusane  
**28/12/2019 Session 1** – 'IPR & Patents' by Dr. Surindar Wawale
2. One Day Training Workshop for 'Vruddhi' Exam. Software for Non-Teaching & Teaching Staff by Mr. Akash More on **27/01/2020**.
3. Lecture on Importance of Investment & Saving by Mr. Hariom Gujar on **07/02/2020** for Non-Teaching as well as Teaching Staff.
4. Lecture on Diet & Stress by Dr. Deepali Manore on **07/02/2020** for all the staff members of the College.
5. Women Health Lecture by Dr. Anjali Jadhav on **07/02/2020** for all the female staff members of the College.

Coordinator IQAC

Chairman IQAC



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### Internal Quality Assurance Cell

NAAC Track ID – MHC0GN10509, AISHE ID – C41321

## NOTICE

### IQAC Meeting Notice

Monday, October 12<sup>th</sup> 2020

The meeting of the Core Team members of IQAC is scheduled on Friday, 16<sup>th</sup> October 2020 at 11am at IQAC Office. All members are requested to attend the meeting and follow the strict COVID-19 safety protocols like safe physical distance of 6 ft from each other, wearing a face mask properly covering the nose and mouth completely and the appropriate and timely use of the hand sanitizer. The meeting will cover up the limited points as below and shall not continue beyond 1 hour 15 minutes. All the members are requested to come prepared for the meeting and follow the guidelines strictly.

#### **Agenda:**

1. To read & approve the minutes of the last meeting held on 21-04-2020.
2. Discussion regarding AQAR preparation & completion for 2019-20.
3. Discussion on the responses for online Quiz, Seminar/ Webinars.
4. Preparation of Academic Calendar for 2020-21.
5. Any other subject with the permission of the Chair.

Prof. Rajendrra Lelle  
Coordinator – IQAC

Dr. A. S. Mokashi  
Principal & Chairman – IQAC

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NAAC Track ID – MHCOGN10509, AISHE ID – C41321

**Minutes of the Meeting held on Friday, 16<sup>th</sup> October 2020**

The meeting of IQAC core committee was held on Friday, 16<sup>th</sup> October 2020 at 11am at IQAC office in the physical presence of the selected Team members. The strict COVID-19 safety protocols were followed by all the members.

The IQAC office was duly sanitized by Mr. Vijay Duduskar, 30 minutes before the scheduled time of the meeting.

The following members were present physically following the COVID-19 guidelines.

Sr.	Name of the IQAC Core Team Member	Signature
1	Dr. Urmila Sadolikar	
2	Dr. Arjun Musmade (Member)	
3	Prof. Gauri Matekar (Member)	
4	Dr. Datthari Mupade (Member)	
5	Prof. Arati Cholekar (Member)	
6	Mr. Anand Naik (Member)	
7	Prof. Balasaheb Kamble (Assistant Coordinator – IQAC)	
8	Prof. Rajendrra Lelle (Coordinator – IQAC)	



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### Internal Quality Assurance Cell

NAAC Track ID – MHC0GN10509, AISHE ID – C41321

#### Minutes of the meetings of IQAC held on Friday, 16<sup>th</sup> October 2020:

1. The minutes of the last meeting held on 21-04-2020 were read, approved and confirmed by the members.
2. AQAR preparation for 2019-20 by IQAC was discussed.
3. Dr. Musmade appreciated the efforts taken by the staff members for the online teaching and the online activities to keep the students engaged by means of various online Quiz, Seminar/ Webinars etc.
4. Preparation of Academic Calendar for 2020-21 was discussed. Due to the current pandemic situation and the uncertainty in the College opening physically for the students (offline/ in person) the College activities should be conducted by the Online mode including the teaching and other activities. The GMeet and Zoom meeting platform usage as per the need and the requirement was emphasized. Prof. Gauri Matekar proposed that there should be a good planning for the better online teaching and the better activities during 2020-21, which might get extended due to the pandemic, she added. The overall structure was discussed but the finalization of the activities was not done due to uncertainty.
5. The members approved the mourning proposal for the unfortunate victims of Covid-19, viz.: The Principal Dr. M. U. Mulani and the other staff and KES members. One minute silence was observed in the remembrance of the departed.

Prof. Rajendra Lelle  
Coordinator – IQAC

Dr. A. S. Mokashi  
Principal & Chairman - IQAC



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### Internal Quality Assurance Cell

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## NOTICE

### IQAC Meeting Notice

Thursday, November 5<sup>th</sup> 2020

The meeting of the Core Team members of IQAC is scheduled on Tuesday, 10<sup>th</sup> November 2020 at 11am at IQAC Office. All members are requested to attend the meeting and follow the strict COVID-19 safety protocols like safe physical distance of 6 ft from each other, wearing a face mask properly covering the nose and mouth completely and the appropriate and timely use of the hand sanitizer. The meeting will cover up the limited points as below and shall not continue beyond 1 hour 15 minutes. All the members are requested to come prepared for the meeting and follow the guidelines strictly.

#### **Agenda:**

1. To read & approve the minutes of the last meeting held on 16-10-2020.
2. Discussion regarding AQAR for 2019-20 and confirmation of the inputs from the various criteria.
3. Discussion on the smooth operations of Cloud based admissions.
4. Any other subject with the permission of the Chair.

Prof. Rajendrra Lelle  
Coordinator – IQAC

Dr. A. S. Mokashi  
Principal & Chairman – IQAC

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NAAC Track ID – MHCOGN10509, AISHE ID – C41321

**Minutes of the Meeting held on Tuesday, 10<sup>th</sup> November 2020**

The meeting of IQAC core committee was held on Tuesday, 10<sup>th</sup> November 2020 at 11am at IQAC office in the physical presence of the selected Team members. The strict COVID-19 safety protocols were followed by all the members.

The IQAC office was duly sanitized by Mr. Vijay Duduskar, 60 minutes before the scheduled time of the meeting.

The following members were present physically following the COVID-19 guidelines.

Sr.	Name of the IQAC Core Team Member	Signature
1	Dr. Urmila Sadolikar	
2	Dr. Arjun Musmade (Member)	
3	Prof. Gauri Matekar (Member)	
4	Prof. Arati Cholekar (Member)	
5	Mr. Anand Naik (Member)	
6	Prof. Balasaheb Kamble (Assistant Coordinator – IQAC)	
7	Prof. Rajendra Lelle (Coordinator – IQAC)	





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### **Internal Quality Assurance Cell**

**NAAC Track ID – MHC0GN10509, AISHE ID – C41321**

## **Minutes of the meetings of IQAC held on Tuesday, 10<sup>th</sup> November 2020:**

1. The minutes of the last meeting held on 16-10-2020 were read, approved and confirmed by the members.
2. AQAR preparation for 2019-20 was discussed in detail further with the discussion on the inputs and the confirmation for the same.
3. Discussion on the smooth operations of Cloud based admissions during the pandemic and the lock-down was carried out and the useful suggestions were made by the members present.

Prof. Rajendrra Lelle  
Coordinator – IQAC

Dr. A. S. Mokashi  
Principal & Chairman - IQAC



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### Internal Quality Assurance Cell

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## NOTICE

### IQAC Meeting Notice

Saturday, January 12<sup>th</sup> 2021

The meeting of the Core Team members of IQAC is scheduled on Tuesday, 19<sup>th</sup> January 2021 at 12pm at IQAC Office. All members are requested to attend the meeting and follow the strict COVID-19 safety protocols like safe physical distance of 6 ft from each other, wearing a face mask properly covering the nose and mouth completely and the appropriate and timely use of the hand sanitizer.

#### **Agenda:**

1. To read & approve the minutes of the last meeting held on 10-11-2020.
2. Discussion regarding AQAR for 2019-20 and confirmation of the inputs from the various criteria.
3. Discussion on the smooth operations of Online Examinations & internal marks entry for the Oct. 2020 session (Odd Semesters) (scheduled in Mar. Apr. 2021).
4. Any other subject with the permission of the Chair.

Prof. Rajendrra Lelle  
Coordinator – IQAC

Dr. A. S. Mokashi  
Principal & Chairman – IQAC

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NAAC Track ID – MHCOGN10509, AISHE ID – C41321

**Minutes of the Meeting held on Tuesday, 19<sup>th</sup> January 2021**

The meeting of IQAC core committee was held on Tuesday, 19th January 2021 at 12pm at IQAC office in the physical presence of the members. The COVID-19 safety protocols were followed by all the members strictly.

The IQAC office was duly sanitized by Mr. Ramesh, 60 minutes before the scheduled time of the meeting.

The following members were present physically following the COVID-19 guidelines.

Sr.	Name of the IQAC Core Team Member	Signature
1	Dr. Urmila Sadolikar	
2	Dr. Arjun Musmade (Member)	
3	Prof. Gauri Matekar (Member)	
4	Dr. Dattahari Mupade (Member)	
5	Prof. Arati Cholekar (Member)	
6	Prof. Archana Taru (Member)	
7	Mr. Anand Naik (Member)	
8	Prof. Balasaheb Kamble (Assistant Coordinator – IQAC)	
9	Prof. Rajendra Lelle (Coordinator – IQAC)	



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### **Internal Quality Assurance Cell**

**NAAC Track ID – MHC0GN10509, AISHE ID – C41321**

## **Minutes of the meetings of IQAC held on Tuesday, 19<sup>th</sup> January 2021**

1. The minutes of the last meeting held on 10-11-2020 were read, approved and confirmed by the members.
2. AQAR preparation for 2019-20 was discussed in detail further with the discussion on the inputs and the confirmation for the same.
3. Discussion on the smooth operations of Online Examinations & internal marks entry for the Oct. 2020 session (Odd Semesters) (scheduled in Mar. Apr. 2021) was carried out and the useful suggestions were made by the members present.

Prof. Rajendrra Lelle  
Coordinator – IQAC

Dr. A. S. Mokashi  
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### Internal Quality Assurance Cell

NAAC Track ID – MHC0GN10509, AISHE ID – C41321

## NOTICE

### IQAC Meeting Notice

Tuesday, June 1<sup>st</sup> 2021

The meeting of the Core Team members of IQAC is scheduled on Wednesday, 16th June 2021 at 1pm at IQAC Office. All members are requested to attend the meeting and follow the strict COVID-19 safety protocols like safe physical distance of 2 mtrs from each other, wearing a face mask properly and the appropriate and timely use of the hand sanitizer. Those showing any symptoms like cough, cold, fever, headache etc. or those who are unwell are requested to remain absent for this meeting considering the spread of the pandemic.

#### **Agenda:**

1. To read & approve the minutes of the last meeting held on 19-01-2021.
2. Discussion regarding AQAR for 2019-20.
3. Discussion on the marks entry for the Online Examinations.
4. Any other subject with the permission of the Chair.

Prof. Rajendra Lelle  
Coordinator – IQAC

Dr. Urmila Sadolikar  
Acting Principal & Chairman – IQAC

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NAAC Track ID – MHC0GN10509, AISHE ID – C41321

**Minutes of the Meeting held on Wednesday, 16<sup>th</sup> June 2021**

The meeting of IQAC core committee was held on Wednesday, 16<sup>th</sup> June 2021 at 1pm at IQAC office in the physical presence of the members. The COVID-19 safety protocols were followed by all the members strictly.

The IQAC office was duly sanitized by Mr. Vijay, 60 minutes before the scheduled time of the meeting.

The following members were present physically following the COVID-19 guidelines.

Sr.	Name of the IQAC Core Team Member	Signature
1	Dr. Urmila Sadolikar (Acting Principal)	
2	Dr. Arjun Musmade (Member)	
3	Prof. Gauri Matekar (Member)	
4	Dr. Dattahari Mupade (Member)	
5	Prof. Arati Cholekar (Member)	
6	Prof. Archana Taru (Member)	
7	Mr. Anand Naik (Member)	
8	Prof. Balasaheb Kamble (Assistant Coordinator – IQAC)	
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### **Internal Quality Assurance Cell**

**NAAC Track ID – MHCOGN10509, AISHE ID – C41321**

## **Minutes of the meetings of IQAC held on Wednesday, 16<sup>th</sup> June 2021**

1. The minutes of the last meeting held on 19-01-2021 were read, approved and confirmed by the members.
2. AQAR preparation for 2019-20 was discussed in detail for the finalization.
3. Discussion on the Marks Entry for the Online Examinations for the March 2021 session (Even Semesters) (scheduled in June-July 2021) was carried out.

Prof. Rajendrra Lelle  
Coordinator – IQAC

Dr. Urmila Sadolikar  
Acting Principal & Chairman - IQAC